

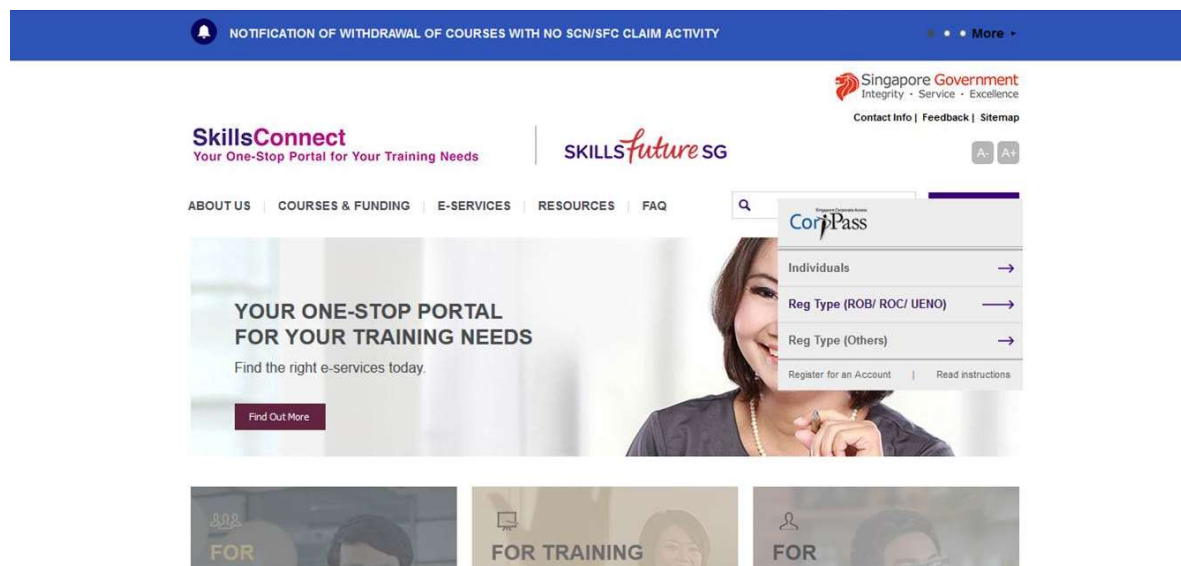
### 6.1 Enquire About Course

While a public course search is accessible at SkillsConnect system website at <http://www.skillsconnect.gov.sg>, login is required for a private course search.

#### 6.1.1 Private Course Search

To perform an enquiry on course, please follow the following steps:

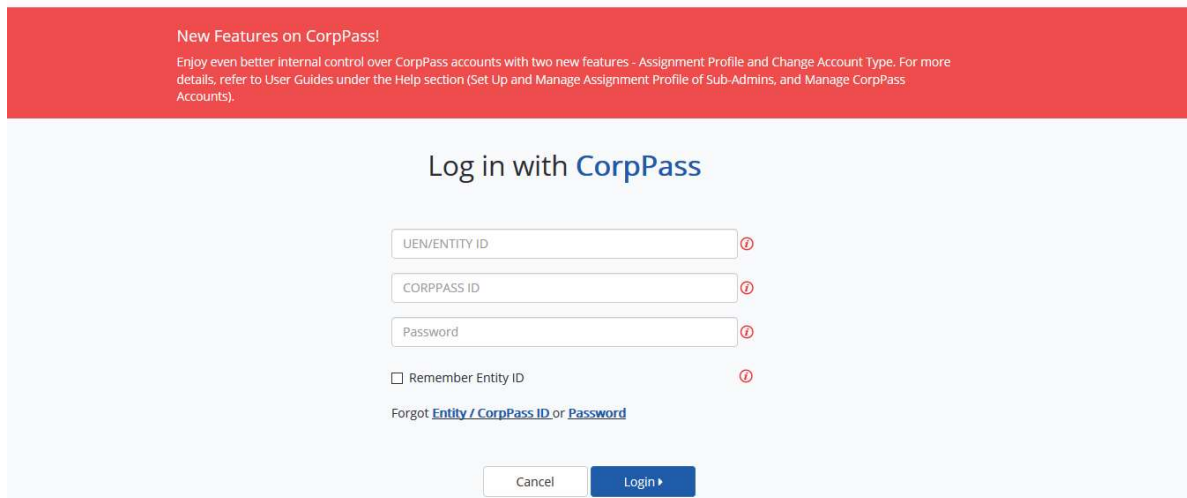
1. For an overview of submitting a non-WSQ course for funding, click [here](#).
2. Go to the SkillsConnect system website at <http://www.skillsconnect.gov.sg>
3. Select from the “Login” dropdown box.



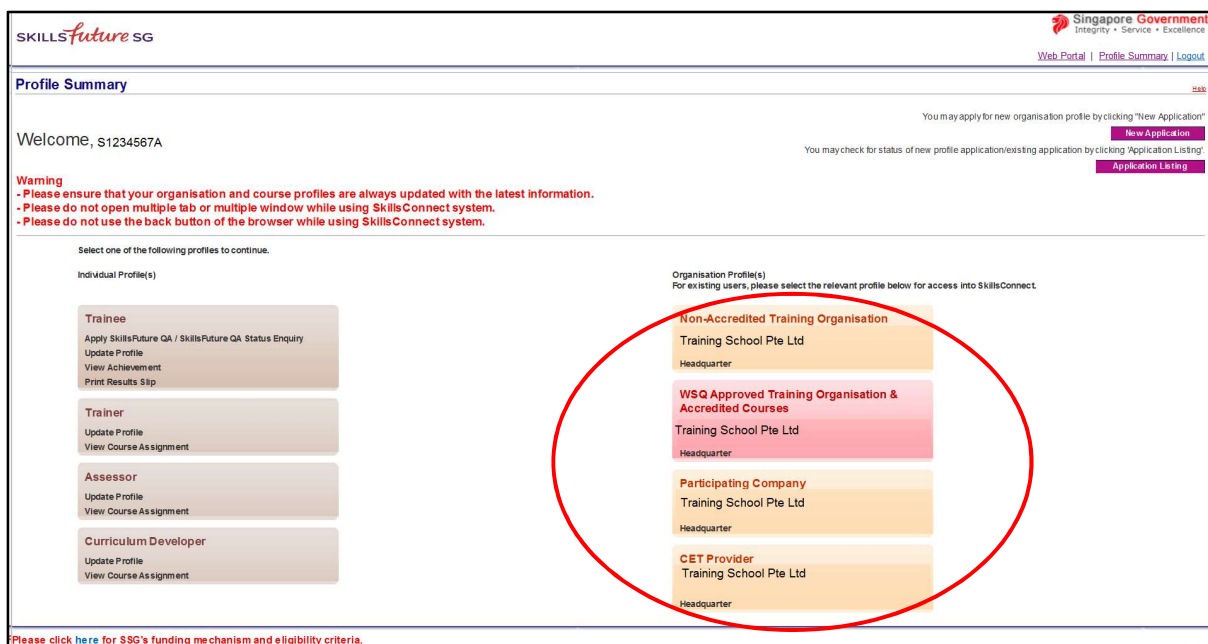
4. The system will display the CorpPass login page.



5. Enter the required details and click the “Login” button.



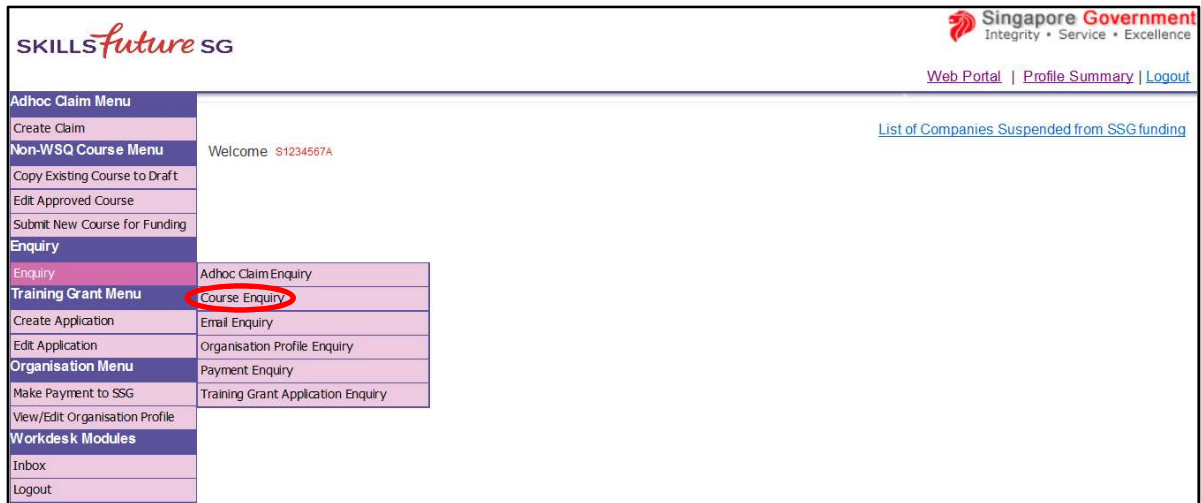
6. The system will display the Profile Summary page.



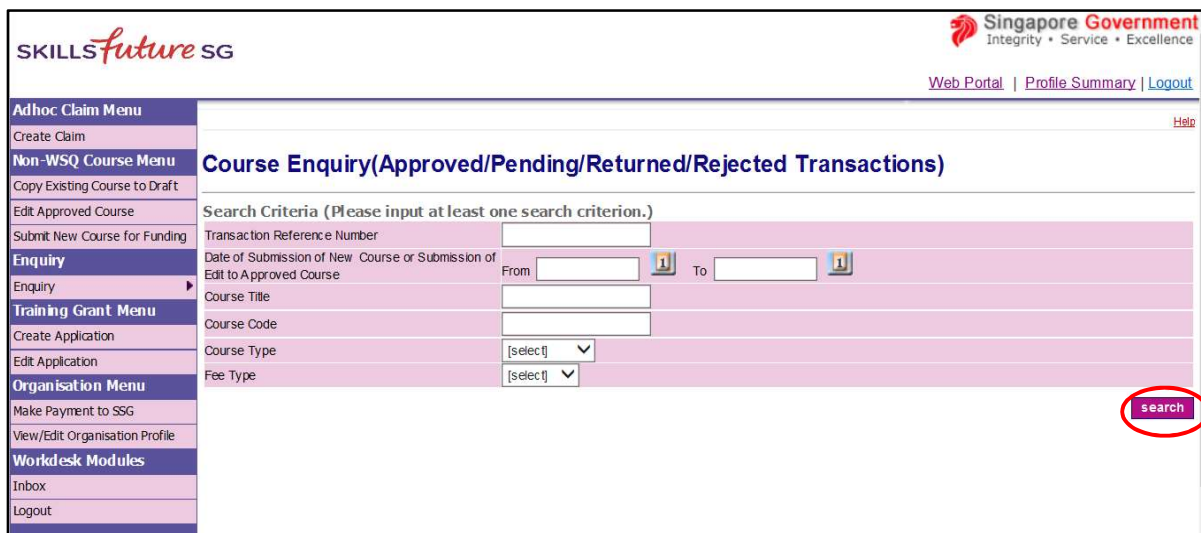
7. Click the button of the profile that you wish to perform your enquiry.

8. The system will display the inbox of your account.

9. At the left menu panel, under the Enquiry menu, click the **“Enquiry”** button and then the **“Course Enquiry”** button.



10. The system will display the Course Enquiry page.



11. Enter at least 1 search criterion. (Search can be performed with a minimum of 3 characters, for most accurate results, please key in the exact transaction reference number as your search criteria.)

12. Click the “**Search**” button.

13. The system will display results matching your search criteria.

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[Web Portal](#) | [Profile Summary](#) | [Logout](#)

**Adhoc Claim Menu**  
Create Claim Help

**Non-WSQ Course Menu**  
Copy Existing Course to Draft  
Edit Approved Course  
Submit New Course for Funding

**Enquiry**  
Enquiry

**Training Grant Menu**  
Create Application  
Edit Application

**Organisation Menu**  
Make Payment to SSG  
View/Edit Organisation Profile

**Workdesk Modules**  
Inbox  
Logout

### Course Enquiry(Approved/Pending/Returned/Rejected Transactions)

Search Criteria (Please input at least one search criterion.)

Transaction Reference Number:

Date of Submission of New Course or Submission of Edit to Approved Course: From  To

Course Title:

Course Code:

Course Type: [select] ▼

Fee Type: [select] ▼

**search**

Search Results  
First Previous 1 2 Next Last

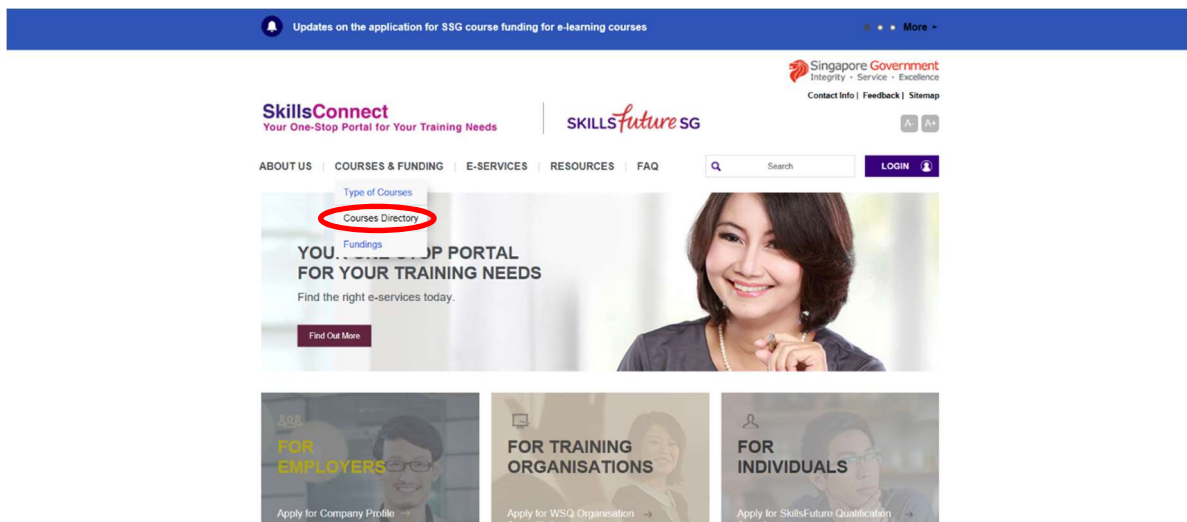
Submission Date	Transaction Reference Number	Course Title	Course Code	Course Type	Fee Type	Transaction Type	Transaction Status
26 Oct 2016	<u>CA-N-2016-012028</u>	Provide Care	CRS-N-0012345	Standalone	Full Fee	Non-WSQ Course Application - Edit	Pending

14. To view details of the course, click the transaction reference number of the course.

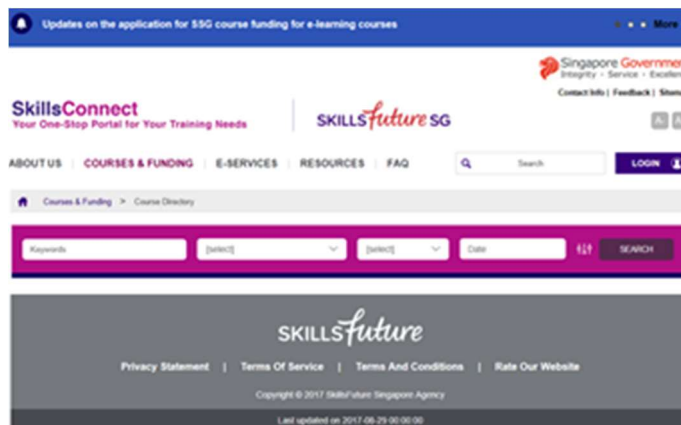
### 6.1.2 Public Course Search

For an updated list of public courses that are currently offered by Training Organisation, please follow the following steps:

1. Go to the SkillsConnect system website at <http://www.skillsconnect.gov.sg>
2. Click the “**Courses & Funding**” link from the Top Navigation menu and select “**Courses Directory**” from the drop down list.



3. The system will display the Course Search page where you can enter your search criteria and click the “**Search**” button.



4. The system will display results matching your search criteria.
5. To view the details of the course, click the Course Name of the course.